

Greenbelt Home Care  
2411 Edgington Avenue  
Eldora, IA 50627  
Phone: 641-939-8444

**Hardin County Board of Health**  
Minutes

**Date:** Thursday December 13, 2018

**Time:** 6:00 pm

**Location:** Greenbelt Home Care (Conference Room) – 2411 Edgington Ave.  
Eldora, IA 50627

**Agenda**

1. Call to Order by Jeff Hoffman @ 6:07 p.m.
  - a. Korey DeBerg
  - b. Sara Welsh
  - c. Julie Towne
2. Establish quorum
  - a. Mary Pisney
  - b. Diane Meier
  - c. Tim Broer
  - d. Jeff Hoffman
  - e. Renee` McClellan
  - f. Joyce Kix
3. Approval of agenda
  - a. Motion to approve agenda by Renee`, seconded by Diane. Motion carried.
4. Approval of minutes from previous meeting
  - a. Motion to approve minutes by Mary, seconded by Diane. Motion carried.
5. Public Input - none
6. Board of Health Education & Bylaws Update- Heather Bombei
  - a. Jeff and Heather went over bylaws. It is left up to the Board of Health if they wish to continue with the bylaws. Bylaws would need to be updated if kept. Renee asked to put on agenda to take bylaws off.

Per Heather, a fact sheet could be made for new members to include details such as where the meetings are held, member information, roles. Next agenda would like to discuss retiring bylaws. Send to Renee to send to County Attorney to look over it.

- b. Heather discussed the distribution of the State grant money given to Hardin county. The majority of the grant money spent is on Home Care Aide services for the residents of Hardin Co.
7. Discussion of Mission & Vision Statement
  - a. The mission statement should be short, easy and quick. Approximately 25 words. Worked on brain storming ideas for a mission statement. Looked at Linn County annual Report and discussed using their Mission statement: To prevent disease and injuries, promote healthy living, protect the environment and ensure public health preparedness. Will work on vision statement at the next meeting.
8. Discussion of Dr. O'Loughlin resignation from the Board of Health
  - a. Dr. O'Loughlin put in his resignation from the Board of Health. His term ended this year. Discussion and names of potential candidates were discussed.
9. Discussion of Open Board of Health Positions
  - a. T. Broer's term to end this year as well. Per Tim, he agreed to stay on the Board of Health.
10. Approve change of venue of meeting site
  - a. Discussion of venue for meetings was tabled as the Board would like to explore different possibilities based on the availability of the new physician that would be appointed to the board.
11. Public Health Service Report Update- Rocky/Julie
  - a. Please see hand out provided from Public Health
  - b. Little food pantries discussed. Only Eldora's food pantries are up. Waiting for cities and officials to determine locations for food pantries around the county in other towns. Working on partnerships to help stock the food pantries.
  - c. Helping Holidays in Hardin County was held at the fairgrounds on Dec. 8<sup>th</sup>. 97 families, 282 children were served. 57 volunteers helped out on the day of the event.
12. Wastewater Treatment Disposal System Update- Jessica
  - a. See attached Report

13. Sanitarian Service Report Update- Jessica

- a. See attached Report

14. Adjourn

- a. Motion by Joyce, seconded by Diane. Motion carried. Meeting adjourned at 7:54 p.m.

15. Next Meeting: scheduled to be held February 21<sup>st</sup> at 6pm